



**MINUTES of the Meeting of the
CHILTERN & WYCOMBE JOINT WASTE COLLECTION COMMITTEE
held on 10 OCTOBER 2013
at CHILTERN DISTRICT COUNCIL**

PRESENT:

Councillor P E C Martin (Chiltern District Council) - Chairman
" Mrs J Teesdale (Wycombe District Council) - Vice Chairman

Councillors: C Harriss (Wycombe District Council) and C J Wertheim
(Chiltern District Council)

Officers: K Eastman (Chiltern & Wycombe Senior Waste Officer),
C Marchant (Chiltern District Council & South Bucks District
Council), S Markham (Chiltern District Council), R Prance
(Chiltern District Council & South Bucks District Council) and
I Westgate (Wycombe District Council)

19 MINUTES

The Minutes of the meeting held on 25 July 2013 were agreed as a correct record and signed by the Chairman.

Minute 18 – Programme Report & Risk Register

Following a question regarding the waste collection information contained on the WDC website it was noted that the website was being upgraded and would be updated to reflect the new collection schedules.

Regarding the Inter Authority Agreement it was noted that a district and county officer meeting would be arranged by the county council to discuss changes to the document since previous discussions. A Member meeting would be arranged if required. WDC were awaiting a response from the county council regarding the interim arrangements.

20 DECLARATIONS OF INTEREST

There were no declarations of interest.

21 SERVICE LEVEL AGREEMENT BETWEEN CDC & WDC

The Committee received a report attaching the draft schedules containing the standards of service which would form part of the Service Level Agreement between both Councils and set out the standards of services to be provided. It

was noted that the draft schedules would be updated to reflect changes since the roll out.

Members emphasised the need to ensure that sufficient resources were in place to handle the high volume of calls during peak times, such as the start of the new collection service for second phase and during the Christmas period.

RESOLVED –

That the report be noted.

22 EXCLUSION OF THE PUBLIC:

RESOLVED –

That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item(s) of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

Note: the relevant paragraph number and description is indicated under the Minute heading.

23 PROGRAMME REPORT & RISK REGISTER

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Members considered a report providing an update on the joint waste collection programme and during which the following key points were made:

An update on the positive initial response from the Health & Safety Executive following the recent inspection was noted.

Members received an update on the Joint Waste Collection Contract.

There was a discussion regarding the options associated with the provision of workshop facilities at Clay Lane. This was identified as a key operational risk and a meeting would be arranged the following week to consider options. Members requested that they be kept abreast of developments. The Committee also received an update on the London Road Depot.

The WDC roll out was underway and receptacle deliveries were continuing to take place - an update on deliveries would be sent to the Committee. The arrangements for swapping receptacles on arterial routes into Wycombe and properties with narrow access were noted. After noting the timescales for the availability of replacement recycling bags it was suggested that information be included on the WDC website to inform residents. Additional smaller recycling receptacles had also been ordered.

Members considered statistics detailing the volume of calls and in response to concerns from one Member regarding the ability to handle high call volumes it was noted that additional resources were in place and the quantity of calls were anticipated to reduce to normal operational levels following the phase 2 roll out. It was suggested that peak times could be identified through mapping the volume of calls during phase 1.

Whilst considering data regarding missed collections there was concern regarding the level of missed clinical collections in particular, however it was noted that all missed collections were included in the statistics, including where the receptacle had not be put out in time for collection. All missed collections were investigated with the contractor and the Committee emphasised the importance of ensuring performance targets were met by the contractor. The additional service data showing the volume of bulky waste collections; fly tips; fly posting and graffiti; removal of hazardous waste and abandoned vehicles were also noted.

It was suggested that opportunities to recycle shredded paper be explored.

Following a discussion on requests received from residents for permission to apply stickers to their wheeled bins e.g. endorsing the 30 mph speed limit it was felt that residents be advised not to cover their receptacles.

RESOLVED –

- 1. That the programme report and risk register be noted.**
- 2. That the Committee be kept abreast of developments regarding the provision of workshop facilities at Clay Lane.**

24 RECYCLING CONTAINERS

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

The Committee considered a report setting out options for the provision of additional recycling bags. This included the supply of one or two new bags to all properties; narrow access properties only; supply upon request or the provision of no additional bags.

Following a discussion and in light of the number of requests the Committee on balance

RESOLVED –

That option 7 be agreed, as detailed in the report, and that in view of the limited number of requests, residents should be able to purchase an additional bag on request.

The meeting ended at 12.40 pm